

The Board of Trustees of the Schmaling Memorial Public Library met in regular session on Monday, July 16, 2018 at 5 p.m. Nancy called the meeting to order.

Members present were Nancy Countryman, Paula Ensinger, Sandy Hamilton, Barb Knight, and Kathy Quick. Britni Hartman was also in attendance. Jodie Dornbush and Teresa Ray were absent.

A motion was made by Kathy to approve the minutes of the June 19, 2018 board meeting. All eyes were heard, and the minutes were approved.

Barb made a motion to pay the bills. The motion carried with 5-0 roll call vote.

LIBRARIAN'S REPORT

Britni distributed a spreadsheet that showed the fiscal year's circulation numbers in all categories. Large print circulation is up 23% from last year and because of that, library staff would like to move two of the computers downstairs and put in another shelving unit to house large print books. Computer usage has been down. Britni will contact someone to make shelves that are similar to our existing shelves.

BUILDING AND GROUNDS COMMITTEE

No report.

FINANCE COMMITTEE

This past fiscal year, we overspent in the categories of technology and supplies. Next year's budget may be moved around a bit. The finance committee will meet before the next board meeting to prepare a budget for this year.

LIBRARY COMMITTEE

Annual audit of the minutes is due before September 1, 2018. Kathy will take the minutes home to review and pass to Sandy before our next meeting.

MISCELLANEOUS

1. Board reviewed the Disaster Plan. The only correction needed was changing "Brinkman Building Center" to "Frery Lumber" in three locations on page 11. Barb made a motion to approve the revised Disaster Plan. All eyes heard and motion passed.
2. Board discussed Tax Abatement. With better explanation received with maps of the Enterprise Zone and how much tax money would be lost if approved, the board members present felt better equipped to take a vote; however, the vote was tabled until the August meeting when Teresa could be present.

Nancy made a motion to adjourn. Motion carried. The next regular meeting will be held on Tuesday, August 21, 2018, at 5 p.m.

Respectfully submitted,

Barb Knight, Secretary